

APPENDIX E: STUDENT RESPONSIBILITIES & RIGHTS

Responsibilities: The student is responsible for 1) observing all university policies, regulations, procedures and academic requirements, including specific requirements of their academic program; and 2) maintaining a high standard of academic integrity.

Rights: Students are entitled to privacy, expression, non-discrimination, non-harassment and the opportunity to appeal, petition or contest university actions pursuant to the procedures referenced below and in Appendix D (Code of Student Accountability).

Student Complaints

In addition to the policies and procedures outlined in this academic catalog, the Code of Student Accountability, the Student Academic Integrity Policy, and the Policy Prohibiting Discrimination, TU has also established complaint procedures specifically relating to non-discrimination, sexual harassment and other sexual misconduct (Title IX), and ethics and compliance violations involving possible illegal, unethical, or improper conduct. For any matters not covered in the preceding links, students may also submit complaints directly to the Office of the Provost.

If a student believes the complaint has not been resolved appropriately by TU, then a complaint to the Maryland Higher Education Commission (MHEC) should be filed within two years of the incident by following MHEC's Student Complaint Process.

The Middle States Commission on Higher Education process for complaints about an institution of higher education can be found on its Complaints webpage.

Complaints Procedures for Students Enrolled in Distance Education/Online Programs or Courses

After all internal TU complaint procedures are exhausted, students enrolled in a TU distance education/online program or course who reside in Maryland or another U.S. state (excluding California), the District of Columbia, Puerto Rico, or the U.S. Virgin Islands may file a complaint about the distance education/online program or course with the Maryland Higher Education Commission. Students who reside in California while enrolled in a TU distance education/online program or course who wish to file a complaint about the distance education/online program should contact the California Department of Consumer Affairs.